

1040  
Code  
Date

From: Security Officer, Unit Name  
To: Commanding General, Marine Corps Recruiting Command  
Subj: SECURITY CLEARANCE VERIFICATION LETTER

1. The following information has been extracted from official record:

a. Name: Marine Full Name/EDIPI/PMOS

b. Clearance: Investigation - PRSC (YYYYMMDD) OPM  
NACLC (YYYYMMDD) OPM  
ENAC (YYYYMMDD) OPM

Eligibility - SECRET (YYYYMMDD) DoNCAF

U.S. Access - Secret

2. Add sentence here if eligibility has expired and new investigation has been opened and provide date investigation was opened and accepted. **(Note: Secret is good for 10 years and Top Secret is good for 5 years)**

3. Point of contact for this matter is (Rank Full Name), defense system network (DSN) or commercial telephone numbers, and electronic mail address (EMAIL).

SECURITY OFFICER SIGNATURE

\_\_\_\_\_  
\_\_\_\_\_

From: \_\_\_\_\_, \_\_\_\_\_

To: Commanding General, Marine Corps Recruiting Command

Subj: SECURITY CLEARANCE VERIFICATION LETTER

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b. Clearance: Investigation - PRSC (\_\_\_\_\_) OPM  
NACLIC (\_\_\_\_\_) OPM  
ENAC (\_\_\_\_\_) OPM

Eligibility - \_\_\_\_\_ (\_\_\_\_\_) DoNCAF

U.S. Access - \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

3. Point of contact for this matter is \_\_\_\_\_,  
\_\_\_\_\_, and \_\_\_\_\_.

\_\_\_\_\_