



UNITED STATES MARINE CORPS
12TH MARINE CORPS DISTRICT
3704 HOCHMUTH AVENUE
SAN DIEGO, CALIFORNIA 92140-5191

In Reply Refer To
1100
Safety
4 Mar 20

From: Commanding Officer, 12th Marine Corps District
To: Last Name, First Name, MI, DoD ID/MOS

Subj: MOTORCYCLE OPERATOR STATEMENT OF UNDERSTANDING

Ref: (a) MCO 5100.19F

1. Personnel owning or operating a motorcycle or in possession of a motorcycle endorsement on their state driver's license will comply with Marine Corps policy regarding motorcycle safety. This policy applies to active duty personnel who own or operate a government or privately owned motorcycle on or off base and for civilian personnel operating a motorcycle on base.

2. The following are the general provisions outlined in the references.

a. In order to operate a motorcycle aboard Department of Defense installations, a motorcycle operator must possess a valid state driver's license with a motorcycle endorsement, current registration, state inspection (when required), proof of liability insurance, completed an approved motorcycle safety course, base decal, a mechanically sound operating motorcycle, and proper personal protective equipment (PPE). Active duty personnel are required to adhere to these provisions when driving off-base.

b. Motorcycle training certification cards will be carried by all personnel when riding on base and by all active duty personnel when operating a motorcycle, on or off base. Motorcycle safety course completion will be reported on the Unit Diary and recorded on page 11 of the OQR and SRB for active duty personnel.

c. All motorcycle operators on base will ensure that their vehicle is operating with the equipment required in accordance with reference (a).

d. The following personal protective equipment (PPE) is mandatory for all personnel operating or riding as a passenger on a motorcycle on DOD installations, and for all active duty personnel operating or riding on a motorcycle off base, on-and-off road, in uniform or civilian clothing:

(1) Helmet. Helmet must be properly fastened under the chin and must meet the standards of the Snell Memorial Foundation (SNELL), American National Standards Institute (ANSI), or the Department of Transportation (DOT).

(2) Eye Protection. Eye protection is impact or shatter resistant goggles or full-face shield attached to the helmet. A windshield, eyeglasses, or fairing alone is considered inadequate eye protection.

(3) Footwear. Hard sole boots or shoes will be worn. Sandals, open-toe, or soft-shell athletic shoes are prohibited. The use of leather boots or over the ankle shoes is encouraged.

(4) Clothing. Clothing will cover the upper torso, arms and legs, to include full finger gloves or mittens. Shorts, tank tops, etc., are prohibited. The only exception is the sleeves on the camouflage utility uniform in the summer months do not have to be rolled down, and Service "C" uniforms are authorized as the uniform-of-the-day may direct, a protective jacket designed for motorcycle safety (may include impact resistant shoulder and elbow pads), and a high-visibility reflective vest are authorized for wear by Marines in uniform while operating or riding as passengers on a motorcycle, MOPED, motor scooter, or similar two- or three-wheeled vehicle. Protective riding gear will contain minimal organizational insignia, reference to manufacturer, motorcycle brands, graphics or wording. All gear will be removed immediately upon dismounting the motorcycle.

(5) The PPE for motorcycle operators during off-road operations should also include knee and shin guards or off-road Marine Corps boots and padded full-finger gloves.

3. I have read, understand and will comply with Marine Corps policy regarding motorcycle safety and the specific provisions contained in reference (a). I understand that failure to comply with this policy can result in administrative action and loss of privileges. For active duty personnel, violations of the Marine Corps motorcycle safety policy are also subject to disciplinary action under the UCMJ.

Rank/Printed Name

Signature

Date

4. The original of this signed statement will be maintained by the Motorcycle Mentorship Program President or Recruiting Station Representative until the rider leaves the Unit.

By Direction