



Annual Planning and Year in Sight

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Year in Sight

- Specific to ON/E programs
- Organized by Fiscal Year (FY)
- Key dates
 - RFA submissions
 - Reports
 - Scholarship application deadlines
 - OCS dates

Year in Sight

- Keep it handy!!!
- Primary reference for requirements
- Updated as necessary during year
- Posted on ON/E website here:
<https://www.marines.usmc.mil> select Programs
and Officer Programs



MCRC (ON/E), Officer Programs FY11 Year-In-Sight

This calendar contains many changes from previous years and should be thoroughly reviewed. Dates are subject to change at the discretion of MCRC.

March 11

- 1 July commissioning packages due to ON/E
- 1 4 Year NROTC Regular District board results due via ERR/WRR
- 1 OCS 1st and 2nd Increment Load Plans due to ON/E
- 15 MECEP "No Later Than" Dates for Summer 2011 semester due to ON/E from schools
- 18 OCC 206 Graduation
- 18 Monthly Numbers due to ON/E (email contact is required to report no changes)
- 30 MECEP College Acceptance Letters for Summer and Fall 2011 due to ON/E
(Per FY11 MECEP Select MARADMIN)

April 11

- 1 August commissioning packages due to ON/E
- 1 OCS 1st INC MEDICAL RECORDS DUE TO MCRC MEDICAL
*MUST INCLUDE ALL ANNUAL CERTS, CURRENT DENTAL, PAP, ~~HIV~~,
AND ANY OTHER APPLICABLE MEDICAL DOCUMENTS
- 11 NROTC Sideload 2 board convenes
- 20 Monthly Numbers due to ON/E
- 27 ***1st INCREMENT PFTs MUST BE TAKEN NO EARLIER THAN TODAY***

Required Documents

- By Name Roster (Status Report)
 - Spreadsheet due October and February
 - Also send MCRC ON/E Information Sheets on new joins (scholarship/MECEP/MCP only; no CP Basic)
- Monthly Number Report (excel)
 - On or about 20th of each month
 - Do not include college program basic
- These are our way to track the pool and have snapshot of program status.

Request for Appointment (RFA)

- RFAs due NLT 120 days prior to commissioning date.
 - Generally due on 1st of month
 - Plan ahead for medical!!
 - Can be sent as early as 1 year out
- Use the checklist and include with RFA Checklist in re-work.

Other Documents We Need

- OCS Load Plans
 - Expected list sent to you from ON/E ~Feb
 - Confirmations due from you ~Mar
- OCS Pre-Ship Checklists/Itinerary
 - Updated for each season (Fall, Winter, Summer)
 - Available on OCS website and sent by ON/E
 - PFT score, itinerary updated on Load Plan excel
- Candidate Medical Records
 - 45 days prior to MCRC Medical
 - KEEP A COPY!!!
- Unit report dates for new MECEP/MCPs

Applications/Requests

- Side Load Boards (Navy to Marine and CP to Scholarship)
 - Fall/Spring (activates for next semester)
 - Apps generally due 45 days prior
- Frederick C. Branch HBCU Scholarship
 - Any unit can start process
 - Rolling board
- Aviation Guarantees
 - Rolling boards
 - Due before 31 May of junior year (or with RFA)
- Change of Option to Navy requests (to NSTC via MCRC)
- Grad/comm date extension requests
- OCS recycle
- MECEP study abroad
- MECEP to Navy (requires DD368)
- Waivers

“You’re Hurting the Kid”

- Help us help you
- Plan ahead
- Don’t make MCRC the “bad guy”
- Let us know the issues early
- Don’t abuse the relationship

When in doubt, CALL ME!



Questions

Forms, Briefs, Sample Packages:

<https://www.marines.usmc.mil>

Select Programs, Officer Programs