

MCBUL 1040. FISCAL YEAR 2013 (FY13) ECP, MECEP, MCP-R, AND RECP SELECTION BOARDS

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MSGID/GENADMIN,USMTF,2013/CG MCRC QUANTICO VA// SUBJ/MCBUL 1040. FISCAL YEAR 2013 (FY13) ECP, MECEP, MCP-R, AND RECP SELECTION BOARDS//

REF/A/MSGID: DOC/MCRC OE/YMD:20000502//

REF/B/MSGID: MSG/MCCMC WASHINGTON DC (UC)/YMD:20061204//

REF/C/MSGID: DOC/MCRC ON-E/YMD:20040430//

REF/D/MSGID: DOC/CMC MRON/YMD:19940816//

REF/E/MSGID: DOC/CMC WASHINGTON DC (UC)/YMD:20051130//

REF/F/MSGID: DOC/NSTCINST OD/YMD:20110801//

REF/G/MSGID: DOC/CMC MRRO/YMD:19890929//

REF/H/MSGID: DOC/CMC MPP-20/YMD:20110324//

REF/I/MSGID: MSG/CMC MRA MP/YMD:20090715//

REF/J/MSGID: MSG/CMC MRA MP/YMD:20090803//

REF/K/MSGID: DOC/CMC MMEA-85/YMD:19990912//

REF/L/MSGID: DOC/BUMED/YMD:20050812//

REF/M/MSGID: MSG/CMC DMCS/YMD:20100115//

REF/N/MSGID: DOC/SECNAV N092/YMD:20061006//

REF/O/MSGID: MSG/CMC WASHINGTON DC (UC)/YMD:20041021//

REF/P/MSGID: DOC/CMC MIFD/YMD:20000714//

REF/Q/MSGID: DOC/CMC MRRO/YMD:20040210//

REF/R/MSGID: DOC/CMC C461TPS/YMD:20080801//

REF/S/MSGID: DOC CMC MMEA-6/YMD:20100908//

REF/T/MSGID: DOC/CMC RAM/YMD:20110606//

REF/U/MSGID: DOC/CMC MMSB/YMD:20101119//

REF/V/MSGID: MSG/CMC MRA MM/YMD:20090107//

REF/W/MSGID: DOC/CMC MMSR/YMD:20070606// NARR/REF (A) IS MCO 1040.43A ENLISTED TO

OFFICER COMMISSIONING PROGRAMS. REF (B) IS MARADMIN 571/06 RESERVE OFFICER

COMMISSIONING PROGRAMS. REF (C) IS MCO 1040R.10L W/CH 1 SELECTED MARINE CORPS RESERVE

ENLISTED COMMISSIONING PROGRAMS. REF (D) IS MCO 1560.15L MARINE CORPS ENLISTED

COMMISSIONING EDUCATION PROGRAM (MECEP). REF (E) IS MARADMIN 571/05 MARINE CORPS

TUITION ASSISTANCE (TA) FUNDING POLICY. REF (F) IS NAVAL SERVICE TRAINING COMMAND

INSTRUCTION (NSTCINST) 1533.2A, REGULATIONS FOR OFFICER DEVELOPMENT (ROD) FOR THE NAVAL

RESERVE OFFICERS TRAINING CORPS (NROTC). REF (G) IS MCO P1100.73B, MILITARY PERSONNEL

PROCUREMENT MANUAL, VOLUME 3 OFFICER PROCUREMENT (MPPM OFFPROC). REF (H) IS MCO

7220.24N, SELECTIVE REENLISTMENT BONUS (SRB) PROGRAM. REF (I) IS MARADMIN 0421/09, POST 9-

11 GI BILL TRANSFERABILITY OF EDUCATIONAL BENEFITS, ADMINISTRATION AND MANAGEMENT, ROLES

AND RESPONSIBILITIES. REF (J) IS MARADMIN 0457/09, CLARIFICATION, POST 9-11 GI BILL

TRANSFERABILITY OF EDUCATIONAL BENEFITS, ADMINISTRATION AND MANAGEMENT, ROLES AND

RESPONSIBILITIES. REF (K) IS MCO P1326.6D W/CH 1, SELECTING, SCREENING, AND PREPARING

ENLISTED MARINES FOR SPECIAL DUTY ASSIGNMENTS AND INDEPENDENT DUTIES. REF (L) IS NAVMED

P117, DEPARTMENT OF THE NAVY MANUAL OF THE MEDICAL DEPARTMENT (MANMED), CHAPTER 15. REF (M) IS MARADMIN 029/10, AMPLIFICATION TO THE MARINE CORPS TATTOO POLICY. REF (N) IS SECNAVINST 5510.30B, DEPARTMENT OF THE NAVY (DON) PERSONNEL SECURITY PROGRAM (PSP) INSTRUCTION. REF (O) IS MARADMIN 458/04 CLEARANCE ELIGIBILITY FOR OFFICERS (CORRECTED COPY). REF (P) IS MCO P1070.12 W/CH 1, MARINE CORPS INDIVIDUAL RECORDS ADMINISTRATION MANUAL (IRAM). REF (Q) IS MCO P1100.72C, MILITARY PERSONNEL PROCUREMENT MANUAL, VOLUME 2 ENLISTED PROCUREMENT (MPPM ENLPROC). REF (R) IS MCO 6100.13 W/CH 1, MARINE CORPS PHYSICAL FITNESS PROGRAM. REF (S) IS MCO 1040.31 ENLISTED RETENTION AND CAREER DEVELOPMENT PROGRAM. REF (T) IS MCO 1001.52J, ACTIVE RESERVE (AR) SUPPORT TO THE UNITED STATES MARINE CORPS RESERVE. REF (U) IS MCO P1610.7F CH 2, PERFORMANCE EVALUATION SYSTEM. REF (V) IS MARADMIN 003/09, TRANSMISSION AND FILING OF DIGITAL PHOTOGRAPHS TO THE OFFICIAL MILITARY PERSONNEL FILE (OMPF). REF (W) IS MCO P1900.16F W/CH 2, MARINE CORPS SEPARATION AND RETIREMENT MANUAL (MARCORSEPMAN).// POC/MRS. NORTHAN/CIV/UNIT:MCRC ON-E/-/TEL:703 784-9442//

POC/MS. SPENCER/CIV/UNIT:MCRC ON-E/-/TEL:703 784-9448//

GENTEXT/REMARKS/1. THE PURPOSE OF THIS BULLETIN IS TO ANNOUNCE THE CONVENING OF THE FY13 ENLISTED COMMISSIONING PROGRAM (ECP), MARINE CORPS ENLISTED COMMISSIONING EDUCATION PROGRAM (MECEP), MERITORIOUS COMMISSIONING PROGRAM-RESERVE (MCP-R), AND SELECTED MARINE CORPS RESERVE ENLISTED COMMISSIONING PROGRAM (RECP) SELECTION BOARDS. 2. APPLICATIONS FOR BOARD 1 ARE DUE TO MARINE CORPS RECRUITING COMMAND, OFFICER NAVAL AND ENLISTED (MCRC ON-E), 3280 RUSSELL ROAD, QUANTICO, VA 22134, NO LATER THAN 14 SEP 12. APPLICANTS AND COMMANDS MUST COMPLY WITH APPLICATION DUE DATE ESTABLISHED. NO EXTENSIONS OTHER THAN MEDICAL SUBMISSIONS WILL BE ENTERTAINED. MARINES THAT CANNOT MEET THE ESTABLISHED DEADLINES MUST APPLY TO THE NEXT AVAILABLE BOARD. AN ORIGINAL AND COMPLETE APPLICATION MUST BE SENT TO MCRC VIA DIRECT MAIL ONLY. DUE TO THE VOLUME OF EMAILS, ELECTRONIC APPLICATIONS WILL NOT BE ACCEPTED. APPLICATIONS AND ENDORSEMENTS SHOULD FOLLOW STANDARD NAVAL CORRESPONDENCE FORMAT USING THE BASIC APPLICATION FORMAT AND CONTENT PROVIDED BY REFS (A) THROUGH (D) WITH EXCEPTIONS NOTED IN THIS MESSAGE. MARINES SHOULD USE THE SAMPLE APPLICATIONS AND CHECKLISTS ON THE MCRC WEBSITE AT WWW.MCRC.MARINES.MIL. SELECT MARINE OFFICER, THEN OFFICER PROGRAMS. SELECT EITHER ECP, RECP, MCP-R OR MECEP INFORMATION FOR SAMPLE APPLICATIONS. OTHER NECESSARY FORMS ARE LOCATED UNDER GENERAL INFORMATION. APPLICANTS MUST USE THE MCRC ON-E INFORMATION APPLICATION WITH PRIVACY ACT IN PLACE OF THE DATA SHEET AND APPLICATION FORMS CONTAINED IN REFS (A), (C), AND (D). APPLICATIONS MUST CONTAIN ENDORSEMENTS FROM THE MARINE'S CHAIN OF COMMAND TO INCLUDE A GENERAL OFFICER (GO) OR EQUIVALENT LEVEL ENDORSEMENT. DO NOT FORWARD APPLICATIONS TO MCRC ON-E FOR APPLICANTS WHO ARE "NOT RECOMMENDED" FOR PROGRAM SELECTION BY THE MARINE'S GO LEVEL. INELIGIBLE APPLICANTS AND APPLICATIONS RECEIVED WITHOUT ALL REQUIRED ENDORSEMENTS WILL NOT BE CONSIDERED BY THE BOARD. 3. PER REFS (A) THROUGH (D), THE FOLLOWING ECP, MECEP, MCP-R, AND RECP SELECTION BOARDS WILL CONVENE DURING FY13:

BOARD	DEADLINE	BOARD CONVENES
FY13 BOARD 1	14 SEP 12	15 OCT 12
FY13 BOARD 2	18 JAN 13	18 MAR 13

SELECTION RESULTS WILL BE PUBLISHED BY MARADMIN MESSAGE. THESE BOARDS ARE SCHEDULED TO ALIGN WITH THE FOLLOWING OFFICER CANDIDATES SCHOOL (OCS) CLASSES; HOWEVER, MARINES ARE NOT GUARANTEED TO ATTEND THE OCS CLASS WHICH THE BOARD ALIGNS WITH. OCS CLASS DATES ARE TENTATIVE AND SUBJECT TO CHANGE. MARINES SHALL HAVE NO MORE THAN TWO OPPORTUNITIES TO COMPLETE OCS. MARINES NOT PHYSICALLY QUALIFIED TO COMPLETE OCS (E.G.

MEDICALLY DISQUALIFIED FROM STARTING OR COMPLETING OCS) IN THEIR FIRST ATTEMPT WILL BE CONDITIONALLY RETAINED IN THE RESPECTIVE PROGRAM, IF NOT PERMANENTLY MEDICALLY DISQUALIFIED FOR COMMISSIONING BY THE BUREAU OF MEDICINE AND SURGERY (BUMED). REQUESTS TO ATTEND OCS FOR A SECOND ATTEMPT MUST BE ENDORSED BY THE MARINE'S CHAIN OF COMMAND AND APPROVED BY CG MCRC. UPDATES TO OCS CLASS CONVENING AND COMPLETION DATES MAY BE VIEWED AT WWW.OCS.USMC.MIL.

CLASS	START DATE	END DATE
212TH	12 FEB 13	19 APR 13
213TH	4 JUN 13	9 AUG 13

4. REFER TO REFS (A) THROUGH (C) FOR ECP, MCP-R, AND RECP ELIGIBILITY CRITERIA. FOR MECEP, REFER TO REF (D) AND PARAGRAPH 17 FOR ELIGIBILITY REQUIREMENTS. THIS BULLETIN UPDATES THE REFS. WHEN COMPUTING AGE AT DATE OF COMMISSIONING, ECP, MCP-R, AND RECP APPLICANTS SHOULD USE THE OCS END DATE LISTED IN PARAGRAPH 3. MECEP APPLICANTS SHOULD USE THEIR ESTIMATED COLLEGE COMPLETION DATE.

5. ECP AND RECP APPLICANTS MUST HAVE COMPLETED DEGREE REQUIREMENTS AT THE TIME OF APPLICATION. APPLICANTS THAT DO NOT POSSESS A DEGREE ARE INELIGIBLE FOR CONSIDERATION.

6. MCP-R APPLICANTS MUST HAVE SATISFACTORILY EARNED AN ASSOCIATE LEVEL DEGREE OR COMPLETED 75 SEMESTER HOURS OR MORE OF COLLEGE WORK AT A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY. COURSES WILL NOT BE COUNTED MORE THAN ONCE TOWARDS THE CUMULATIVE TOTAL REQUIREMENTS MINIMUM (MULTIPLE COURSE HOURS WILL NOT BE COUNTED FOR COURSES THAT ARE REPEATED).

7. DEGREES OBTAINED FROM A FOREIGN ACADEMIC INSTITUTION MUST BE ACCEPTED BY A NATIONALLY OR REGIONALLY ACCREDITED COLLEGE, OR AN ACCREDITING INSTITUTION IN THE UNITED STATES (U.S.). IN MANY CASES, SERVICE MEMBERS ARE REQUIRED TO TAKE ADDITIONAL COURSES TO QUALIFY FOR THE NEXT LEVEL OF THEIR POST-SECONDARY EDUCATION. IF MARINES DESIRE TO TAKE ADDITIONAL COURSES, THEY MAY REFER TO REF (E) FOR TUITION ASSISTANCE. HOWEVER, THE DOMESTIC ACADEMIC INSTITUTION MAY OR MAY NOT GRANT CREDIT FOR COURSES TAKEN IN FOREIGN ACADEMIC INSTITUTIONS. APPLICANTS MAY CONTACT THEIR EDUCATION CENTERS TO PROCEED IN THEIR PURSUIT OF A DEGREE OR CREDENTIAL. APPLICANTS MAY ALSO UTILIZE THE AMERICAN ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS (AACRAO) INTERNATIONAL EDUCATION SERVICES OR THE EDUCATIONAL CREDENTIAL EVALUATIONS, (ECE), LLC TO EVALUATE FOREIGN DEGREES FOR U.S. EQUIVALENCIES. THE LINK FOR AACRAO INTERNATIONAL EDUCATION SERVICES IS WWW.IES.AACRAO.ORG. THE LINK FOR ECE, LLC IS WWW.ECE.ORG. A LETTER FROM THE ACCREDITED COLLEGE OR INSTITUTION STATING FOREIGN DEGREE HAS BEEN ACCEPTED MUST ACCOMPANY THE MEMBER'S APPLICATION.

8. MECEP IS AN ENLISTED TO OFFICER COMMISSIONING PROGRAM DESIGNED TO PROVIDE OUTSTANDING ENLISTED MARINES THE OPPORTUNITY TO SERVE AS MARINE CORPS OFFICERS. PER REFS (D), (F), (G), AND THIS BULLETIN, MARINES SELECTED FOR MECEP WHO SUCCESSFULLY COMPLETE MECEP REQUIREMENTS WILL BE COMMISSIONED A SECOND LIEUTENANT IN THE U.S. MARINE CORPS. ADDITIONAL MECEP REQUIREMENTS ARE PROVIDED BELOW AND PARAGRAPH 17:

A. ALL MARINES MUST APPLY TO A NAVAL RESERVE OFFICERS TRAINING CORPS (NROTC) PARTICIPATING SCHOOL, TO INCLUDE CROSS-TOWNS AFFILIATES, AND CONSORTIUMS PRIOR TO SELECTION. ONCE SELECTED THE MARINE WILL REPORT FOR THE EARLIEST POSSIBLE SEMESTER OF THE NROTC SCHOOL FOLLOWING THE COMPLETION OF OCS. SCHOOL START DATES SHOULD BE PLANNED TO FOLLOW THE NEXT AVAILABLE OCS COMPLETION DATE WHILE ALLOWING FOR TIME FOR PERMANENT CHANGE OF STATION (PCS) MOVES, REENLISTMENTS, AND ANY OTHER ACTIONS PRIOR TO EXECUTING ORDERS TO A NROTC UNIT. A GUIDELINE FOLLOWS:

(1) MARINES WHO ARE SELECTED ON THE OCTOBER BOARD AND ARE FOUND MEDICALLY QUALIFIED, WILL RECEIVE A FUNDING LETTER FROM MCRC FOR THEIR PARENT COMMAND TO ISSUE TEMPORARY ADDITIONAL DUTY (TAD) ORDERS TO ATTEND THE FEBRUARY OCS CLASS. AFTER GRADUATION FROM OCS (REF END DATE IN PARAGRAPH 3), MARINES WILL REPORT BACK TO THEIR PARENT COMMAND. UPON VERIFICATION OF GRADUATION FROM OCS, MCRC WILL REQUEST ORDERS ON ALL ELIGIBLE MARINES WITHIN 1 WEEK. MARINES WILL RECEIVE PCS ORDERS TO REPORT TO SCHOOL NO LATER THAN THE UPCOMING FALL SEMESTER. MARINES REQUESTING TO START LATER THAN FALL SEMESTER MUST SUBMIT A REQUEST INCLUDING THE NROTC SCHOOL'S APPROVAL OF THE REQUESTED DATE, TO MCRC THROUGH THEIR CHAIN OF COMMAND FOR APPROVAL. MARINES MUST REENLIST OR EXTEND IF APPLICABLE PRIOR TO EXECUTING PCS ORDERS FROM THEIR PARENT COMMAND TO A NROTC SCHOOL.

(2) MARINES WHO ARE SELECTED ON THE MARCH BOARD AND ARE FOUND MEDICALLY QUALIFIED, WILL RECEIVE A FUNDING LETTER FROM MCRC FOR THEIR PARENT COMMAND TO ISSUE TAD ORDERS TO ATTEND THE JUNE OCS CLASS. AFTER GRADUATION FROM OCS (REF END DATE IN PARAGRAPH 3), MARINES WILL REPORT BACK TO THEIR PARENT COMMAND. UPON VERIFICATION OF GRADUATION FROM OCS, MCRC WILL REQUEST ORDERS ON ALL ELIGIBLE MARINES WITHIN 1 WEEK. MARINES WILL RECEIVE PCS ORDERS TO REPORT TO SCHOOL NO LATER THAN THE UPCOMING SPRING SEMESTER. MARINES REQUESTING TO START LATER THAN SPRING SEMESTER MUST SUBMIT A REQUEST INCLUDING THE NROTC SCHOOL'S APPROVAL OF THE REQUESTED DATE, TO MCRC THROUGH THEIR CHAIN OF COMMAND FOR APPROVAL. MARINES MUST REENLIST OR EXTEND IF APPLICABLE PRIOR TO EXECUTING PCS ORDERS FROM THEIR PARENT COMMAND TO A NROTC SCHOOL.

B. DURING THEIR ASSIGNMENT TO NROTC, ALL MECEP STUDENTS WILL TURN IN THEIR SERVICE RECORD BOOK TO, AND BE CARRIED ON THE ROLLS OF, THE NEAREST MARINE CORPS ACTIVITY IN THE VICINITY OF THE ACADEMIC INSTITUTION TO WHICH ORDERED. ALL MATTERS RELATING TO MILITARY PERSONNEL ADMINISTRATION FOR MECEP STUDENTS ARE THE RESPONSIBILITY OF THE MARINE CORPS ACTIVITY ON WHOSE ROLLS THESE STUDENTS ARE CARRIED. REFER TO THE WEBSITE WWW.NROTC.NAVY.MIL FOR NROTC AFFILIATED COLLEGES AND UNIVERSITIES TO APPLY.

(1) SELECTED MECEP MARINES ARE REQUIRED TO COMPLY WITH NROTC AFFILIATION REQUIREMENTS PER REF (F) WHILE ATTENDING SCHOOL.

(2) CLOSE COORDINATION WITH THE MARINE OFFICER INSTRUCTOR AT THE COLLEGE OR UNIVERSITY OF CHOICE IS REQUIRED IF SELECTED FOR MECEP.

C. PROMOTION OPPORTUNITIES REMAIN UNINTERRUPTED AND ARE NON-COMPETITIVE WHILE PARTICIPATING IN MECEP.

D. SELECTEES RECEIVE FULL PAY AND ALLOWANCES, EXCLUDING PROFICIENCY PAY, WHILE PARTICIPATING IN MECEP.

E. MARINES MUST AGREE TO REENLIST OR EXTEND AS NECESSARY TO HAVE AT LEAST 72 MONTHS OF OBLIGATED SERVICE IN THE REGULAR MARINE CORPS NO LATER THAN 30 DAYS AFTER OCS GRADUATION AND PRIOR TO DETACHING FROM THEIR PARENT COMMAND. MARINES ARE REQUIRED TO MAINTAIN A 4 YEAR OBLIGATED SERVICE COMMITMENT DURING THE ENTIRETY OF THEIR ENROLLMENT IN MECEP. MARINES CANNOT EXECUTE PCS ORDERS FROM THEIR PARENT COMMAND UNTIL ENLISTMENT OR EXTENSION IS APPROVED.

F. UPON GRADUATION AND COMMISSIONING, ENLISTED CONTRACTS TO INCLUDE ANY EXTENSION ARE VACATED AND THE OFFICER IS REQUIRED TO SERVE A MINIMUM OF 4 YEARS OF ACTIVE DUTY.

G. MARINES WHO FAIL TO SUCCESSFULLY COMPLETE MECEP FOR ANY REASON WILL BE REQUIRED TO SERVE THE REMAINDER OF THEIR CONTRACTUAL ENLISTED OBLIGATION IN THE U.S. MARINE CORPS. DISENROLLED MARINES WILL NOT BE RELEASED FROM THEIR INCURRED ADDITIONAL CONTRACTUAL OBLIGATION TO PARTICIPATE IN OFFICER PROGRAMS IN OTHER BRANCHES OF THE SERVICE.

H. A MARINE WHO REENLISTS AFTER APPLICATION BUT PRIOR TO SELECTION FOR MECEP IS NOT ENTITLED TO A SELECTIVE REENLISTMENT BONUS (SRB) AWARD UNTIL THE SELECTION OR NON-SELECTION DECISION HAS BEEN MADE. IF A MARINE IS SELECTED FOR MECEP BUT FAILS TO COMPLETE THE PROGRAM, THE INDIVIDUAL IS NOT ENTITLED TO A SRB AWARD INCIDENT TO THE REENLISTMENT. MARINES WHO EXTEND OR REENLIST FOR THE SPECIFIC PURPOSE OF MEETING SERVICE REQUIREMENTS FOR MECEP ARE NOT ENTITLED TO A SRB AWARD INCIDENT TO SUCH REENLISTMENT. MARINES SHOULD REFER TO REF (H) FOR MORE INFORMATION REGARDING SRB POLICY. APPLICANTS ARE REQUIRED TO SIGN THE FOLLOWING ADMINISTRATIVE REMARKS, IN A PAGE 11 ENTRY, IN THEIR SERVICE RECORD BOOK PRIOR TO SUBMISSION OF THEIR MECEP APPLICATION: "I HEREBY ACKNOWLEDGE THAT I AM/AM NOT ELIGIBLE FOR A SELECTIVE REENLISTMENT BONUS (SRB) WHILE PENDING SELECTION TO MECEP. I UNDERSTAND THAT ANY EXTENSIONS OR REENLISTMENTS FOR THE SPECIFIC PURPOSE OF MEETING SERVICE REQUIREMENTS FOR MECEP DO NOT ENTITLE ME TO AN SBWARD INCIDENT TO SUCH REENLISTMENT. IF SELECTED TO MECEP AND DO NOT COMPLETE THE PROGRAM, I UNDERSTAND THAT I AM NOT ENTITLED TO AN SRB AWARD INCIDENT TO THE REENLISTMENT."

I. THE PAYMENT OF TUITION AND ALL OTHER ACADEMIC FEES IS THE RESPONSIBILITY OF EACH PARTICIPANT. MARINES APPLYING FOR MECEP SHOULD REVIEW REFS (I) AND (J) REGARDING ELIGIBILITY FOR THE USE OF IN-SERVICE MONTGOMERY G. I. BILL AND POST 911 G. I. BILL EDUCATION BENEFITS. GRANTS AND STUDENT LOANS ARE ALSO ENCOURAGED. THE MARINE CORPS TUITION ASSISTANCE PROGRAM CANNOT BE USED. APPLICANTS SHOULD CONTACT MS. PATRICIA HACKETT OF THE MARINE FOR LIFE PROGRAM AT (703) 432-5472 FOR INFORMATION ON HOW TO APPLY FOR THEIR MILITARY EDUCATION BENEFITS BEFORE CONTACTING THE VETERAN'S REPRESENTATIVE AT THE COLLEGE/UNIVERSITY.

J. MARINES ARE REMINDED TO CONSIDER THE COST OF LIVING IN THE AREA THEY WOULD RESIDE AND THE TUITION COSTS AT SCHOOLS TO WHICH THEY INTEND TO APPLY. TUITION COST AT SOME UNIVERSITIES CAN EXCEED 20,000.00 PER YEAR. WHEN COMPUTING THE FINANCIAL WORKSHEET IN ACCORDANCE WITH REF (K), PROJECTED SCHOOL COSTS AND EDUCATION BENEFITS MUST BE INCLUDED. MECEP PARTICIPANTS WILL BE DISENROLLED IF THEY CANNOT MEET FINANCIAL OBLIGATIONS WHILE ATTENDING SCHOOL.

K. MARINES PARTICIPATING IN MECEP ARE REQUIRED TO MAINTAIN A FULL-TIME ACADEMIC SCHEDULE THAT MEETS THE COLLEGE OR UNIVERSITY'S FULL-TIME STUDENT STATUS AND ENABLE THEM TO GRADUATE IN THE MOST EXPEDIENT MEANS POSSIBLE. MECEP STUDENTS ARE EXPECTED TO GRADUATE IN 4 YEARS OR LESS AND MAINTAIN A GRADE POINT AVERAGE OF 2.50. DEGREES REQUIRING 5 YEARS TO COMPLETE ARE NOT AUTHORIZED. MARINES ARE NOT AUTHORIZED TO ATTEND GRADUATE SCHOOL. MECEP MARINES WILL NOT BE AUTHORIZED PCS MOVES TO TRANSFER TO ANOTHER COLLEGE OR UNIVERSITY FROM WHICH ORIGINALLY ENROLLED, UNLESS WITHIN THE SAME CONSORTIUM. APPROVED MOVES WILL BE PERSONALLY FUNDED BY THE MECEP MARINE.

L. MECEP PARTICIPANTS ARE CONSIDERED CANDIDATES WHILE ATTENDING OCS, AND ARE ENTITLED TO PAY AND ALLOWANCES COMMENSURATE WITH THE ENLISTED GRADE SHOWN ON THE ORIGINAL ORDERS TO OCS, BUT NOT LESS THAN THAT PRESCRIBED FOR A SERGEANT.

9. ECP APPLICANTS REQUESTING AN AVIATION GUARANTEE MUST SUBMIT A FLIGHT PHYSICAL TO THE NAVAL AEROSPACE MEDICAL INSTITUTE (NAMI) VIA THE AERO SYSTEM 4 MONTHS PRIOR TO APPLYING FOR THE PROGRAM. ALL MEDICAL DOCUMENTATION MUST INCLUDE A COVER LETTER TO SHOW THE PROGRAM FOR WHICH THE APPLICANT IS APPLYING. FOR THOSE REQUESTING AN AVIATION GUARANTEE, THE COVER LETTER MUST STATE IF THEY ARE WILLING TO ACCEPT A GROUND CONTRACT IN THE EVENT THERE ARE NO AVIATION VACANCIES OR APPLICANT IS NOT FOUND TO BE QUALIFIED FOR AVIATION. ALL MEDICAL DOCUMENTATION WILL BE SENT TO THE BUREAU OF MEDICINE AND SURGERY, FOR APPROVAL VIA MCRC. ECP APPLICATIONS MUST INCLUDE A QUALIFIED AVIATION

SELECTION TEST BATTERY IN ACCORDANCE WITH REF (A). MECEPS MAY ONLY APPLY FOR AVIATION AFTER THEY HAVE REPORTED TO THE NROTC SCHOOL. FOR ALL PROGRAM APPLICANTS, MEDICAL DOCUMENTS MUST BE INCLUDED WITH THE APPLICATION AS AN ENCLOSURE. MEDICAL DOCUMENTS MUST INCLUDE A REPORT OF MEDICAL EXAMINATION (DD FORM 2808); REPORT OF MEDICAL HISTORY DD FORM 2807-1); AND AN ANNUAL CERTIFICATION OF HEALTH (NAVMED 6120/3) OR PERIODIC HEALTH ASSESSMENT IF THE DATE OF PHYSICAL IS OVER 12 MONTHS OLD. PHYSICALS MUST BE COMPLETED WITHIN 12 MONTHS PRIOR TO BOARD CONVENED DATE FOR MECEP OR WITHIN 2 YEARS AT TIME OF COMMISSIONING FOR ECP, MCP-R AND RECP.

10. MARINES CURRENTLY DEPLOYED TO AFGHANISTAN OR OTHER TERRITORIES THAT DO NOT HAVE ACCESS TO MEDICAL FACILITIES MAY BE AUTHORIZED A DELAY IN SUBMISSION OF MEDICAL DOCUMENTS ON A CASE BY CASE BASIS. REQUEST FOR DELAY OF MEDICAL DOCUMENTS CAN BE EMAILED TO MCRCNROTC@MARINES.USMC.MIL WITH THE SUBJECT LINE (PROGRAM NAME DELAY OF MEDICAL REQUEST) NO LATER THAN APPLICATION DEADLINE.

11. COMMANDING OFFICERS MUST CLOSELY REVIEW THE MEDICAL FORMS TO ENSURE CORRECTNESS AND COMPLETENESS. PAY PARTICULAR ATTENTION TO THE FOLLOWING ITEMS:

A. MARKS AND SCARS MUST BE LISTED.

B. DENTAL CLASS MUST BE TYPE 1 OR 2 AND DOCUMENTED BY A DENTIST ON THE DD 2808 OR AS A SEPARATE ENCLOSURE.

C. URINALYSIS (MEDICAL NOT DRUG) AND SEROLOGY TESTS MUST CONTAIN COMPLETE RESULTS. TEST DRAWN OR RESULTS PENDING IS NOT ACCEPTABLE.

D. HIV RESULTS MUST INCLUDE DATE TESTED AND ROSTER NUMBER. HIV TEST DRAWN OR RESULTS PENDING IS NOT ACCEPTABLE.

E. IF EYESIGHT IS OTHER THAN 20-20 UNCORRECTED, A MANIFEST REFRACTION IS REQUIRED. IF VISION DOES NOT CORRECT TO 20-20, A CURRENT OPHTHALMOLOGY EVALUATION IS REQUIRED. APPLICANTS WITH A HISTORY OF VISION CORRECTION SURGERY MUST HAVE ALL PRE-OPERATIVE AND POST-OPERATIVE REPORTS INCLUDED WITH THE MEDICAL DOCUMENTS.

F. THE RESULTS OF AN UPDATED AUDIOGRAM MUST BE DOCUMENTED ON THE DD 2808 OR AS A SEPARATE ENCLOSURE. IF ANY NUMBERS ARE OUTSIDE THE NORMAL RANGE, SUBMIT A REPEAT AUDIOGRAM AND AN EAR, NOSE AND THROAT CONSULTATION.

G. FEMALE APPLICANTS MUST HAVE THE RESULTS OF A CURRENT PELVIC EXAM TO INCLUDE A CURRENT PREGNANCY TEST AND A PAP SMEAR WITH THE PATHOLOGY REPORT INCLUDED AS PART OF THE PACKAGE.

H. ENSURE ALL "YES" ANSWERS ON DD FORM 2807-1 ARE EXPLAINED BY THE PHYSICIAN IN BLOCK 25 AND SUPPORTING DOCUMENTS ATTACHED. ENSURE ALL ANSWERS ON 2808 ARE MARKED NORMAL OR ABNORMAL. "NE" IS NOT AN ACCEPTABLE ANSWER.

12. MEDICAL DOCUMENTATION MUST BE SUBMITTED PER CHAPTER 15 OF REF (L). REF (L) CAN BE ACCESSED VIA THE FOLLOWING WEBSITE WWW.MED.NAVY.MIL/DIRECTIVES/PAGES/NAVMEDP-MANMED.ASPX. APPLICANTS WILL BE CONTACTED BY MCRC VIA POC INFORMATION SUBMITTED IF ADDITIONAL MEDICAL DOCUMENTATION IS NEEDED OR IF YOU ARE FOUND NOT PHYSICALLY QUALIFIED BY BUMED.

13. ACTIVE RESERVE (AR) MARINES MUST BE WITHIN 6 MONTHS OF THEIR CURRENT END OF ACTIVE SERVICE (EAS) AT THE ANTICIPATED TIME OF SELECTION IN ORDER TO RECEIVE FAVORABLE CONSIDERATION OF CONDITIONAL RELEASE.

14. AR MARINES APPLYING FOR ANY OF THESE PROGRAMS MUST BE APPROVED FOR AUGMENTATION INTO THE REGULAR MARINE CORPS. PARTICIPATION IS CONTINGENT UPON CONDITIONAL RELEASE FROM THE AR PROGRAM BY THE COMMANDANT OF THE MARINE CORPS (CMC) RAM AND MMEA'S APPROVAL OF THEIR AUGMENTATION REQUEST. A CONDITIONAL RELEASE (DD FORM 368) MUST BE SUBMITTED TO THE CMC (RAM) ORGANIZATIONAL MAILBOX AT JOINAR@USMC.MIL, VIA THE CHAIN OF

COMMAND IDENTIFIED IN REFS (A) AND (D). APPROVED REQUESTS FOR CONDITIONAL RELEASE FROM RAM MUST ACCOMPANY ALL AR APPLICATIONS. APPLICATIONS RECEIVED AT MCRC ON-E THAT DO NOT CONTAIN AN APPROVED DD FORM 368 WILL NOT BE CONSIDERED. IF SELECTED, AR MARINES WILL BE NON-COMPETITIVELY TRANSFERRED TO THE ACTIVE COMPONENT, COORDINATED BY RAM-2. THE POINT OF CONTACT AT RAM-2 IS CHIEF WARRANT OFFICER 5 ZIMMERMAN AT DSN 278-0530 OR COMMERCIAL (703) 784-0530.

15. APPLICANTS WITH BODY MARKINGS, WHICH INCLUDE TATTOOS, BRANDINGS, BODY PIERCING, AND BODY MUTILATION, MUST INCLUDE AS ENCLOSURES IN THEIR APPLICATION CLOSE UP PHOTO(S) OF EACH BODY MARKING ADDRESSING THE CONTENT (WHAT THE BODY MARKING IS AND WHAT IT MEANS), LOCATION, SIZE, NUMBER OF BODY MARKINGS AND DATE BODY MARKING WAS MADE. DO NOT SEND PHOTOS OF TATTOOS AND BODY MARKINGS TO MMSB FOR FILING IN THE OMPF. IN ADDITION, SUBMIT FULL LENGTH PHOTO(S) OF APPLICANT IN PHYSICAL TRAINING GEAR (GREEN SHORTS, GREEN T-SHIRT) FROM EACH ANGLE (BOTH SIDES-FRONT-BACK). MALES DO NOT SUBMIT PHOTOS THAT CANNOT BE SEEN IN PT SHORTS, FEMALES DO NOT SUBMIT PHOTOS THAT CANNOT BE SEEN IN FULL PT GEAR. A WRITTEN DESCRIPTION DETAILING CRITERIA CITED BY THIS PARAGRAPH OF BODY MARKINGS AND A DRAWING OF THE TATTOO IS REQUIRED. REF (M) PROVIDES AMPLIFICATION TO THE MARINE CORPS TATTOO POLICY. IN ACCORDANCE WITH REF (M), CG MCRC IS THE FINAL ADJUDICATING AUTHORITY FOR ANY TATTOO ISSUE INVOLVING ACCESSIONS. APPLICATIONS MUST ALSO INCLUDE TATTOO SCREENING FORM (TSF) AND STATEMENT OF UNDERSTANDING (SOU) FOR TATTOOS. A COPY OF THE TSF AND SOU MAY BE FOUND ON THE MCRC WEBSITE LISTED IN PARAGRAPH 2. APPLICANT AND COMMISSIONED OFFICER ARE REQUIRED TO FILL OUT AND SIGN THE ENTIRE FORM EXCEPT THE RE-VERIFICATION PORTION. THE RE-VERIFICATION PORTION OF THE FORM SHOULD BE COMPLETED BY THE COMMANDING OFFICER 30 DAYS PRIOR TO REPORTING TO OCS. COMMANDING OFFICERS OF ALL PROGRAM APPLICANTS MUST SCREEN ALL BODY MARKINGS AND STATE IN THE FIRST ENDORSEMENT, "I HAVE VIEWED THE APPLICANT'S BODY MARKINGS (MUST SPECIFY THE TYPE OF BODY MARKINGS). PHOTOGRAPHS AND A WRITTEN DESCRIPTION OF THE BODY MARKINGS ARE PROVIDED AS AN ENCLOSURE, AND THEY (ARE) OR (ARE NOT) WITHIN THE MARINE CORPS STANDARDS PER THE MARINE CORPS UNIFORM REGULATIONS.

16. CLEARANCE ELIGIBILITY FOR OFFICERS.

A. APPLICATIONS MUST INCLUDE AS AN ENCLOSURE THE SECURITY CLEARANCE VERIFICATION LETTER WITH PROOF OF CLEARANCE OR PROOF THAT ONE HAS BEEN INITIATED. APPLICANTS MUST BE A CITIZEN OF THE UNITED STATES. (ECP, MCP-R AND RECP APPLICANTS MUST NOT BE A DUAL CITIZEN WHEN APPLYING FOR THE PROGRAMS). THE SECURITY CLEARANCE VERIFICATION LETTER CAN BE FOUND ON THE MCRC WEBSITE LISTED IN PARAGRAPH 2 UNDER GENERAL INFORMATION.

B. APPLICANTS MUST HAVE OBTAINED A SATISFACTORY NATIONAL AGENCY CHECK WITH LOCAL AGENCY CHECK AND CREDIT CHECK (NACLC) CONDUCTED BY THE OFFICE OF PERSONNEL MANAGEMENT. INCLUDE EVIDENCE OF THE INVESTIGATION ON THE SECURITY CLEARANCE LETTER.

C. ALL REQUIREMENTS FOR SECURITY CLEARANCE ELIGIBILITY, INCLUDING DUAL CITIZENSHIP AND POSSESSION OF FOREIGN PASSPORTS MUST BE MET BY THE APPLICANT, AND ATTESTED TO BY THE MARINE'S COMMAND PRIOR TO SUBMISSION OF APPLICATION. REFER TO REFS (N) AND (O) FOR DETAILS. MARINE OFFICERS ARE REQUIRED TO MAINTAIN SECRET ELIGIBILITY.

D. COMMANDING OFFICERS WILL REQUEST A SECRET CLEARANCE ELIGIBILITY DETERMINATION FROM THE DEPARTMENT OF THE NAVY CENTRAL ADJUDICATION FACILITY, VIA THE JOINT PERSONNEL ADJUDICATION SYSTEM, FOR THOSE APPLICANTS WHO HAVE A COMPLETED NACLC BUT DO NOT HAVE THE MINIMUM SECRET SECURITY CLEARANCE ELIGIBILITY.

E. APPLICANTS WHO HAVE AN INVESTIGATION THAT IS OUT OF DATE OR THAT DOES NOT SUPPORT SECRET CLEARANCE ELIGIBILITY, MUST SUBMIT A REQUEST FOR NACLC PRIOR TO SUBMISSION OF APPLICATIONS.

F. APPLICANT MUST ACKNOWLEDGE IN WRITING THAT IF THE NACLDC DEVELOPS INFORMATION THAT DISQUALIFIES THE APPLICANT AS AN OFFICER CANDIDATE, HE OR SHE WILL BE DETERMINED INELIGIBLE. MARINES PARTICIPATING IN THE PROGRAM WHO ARE DENIED SECURITY CLEARANCES, OR HAVE THEIR SECURITY CLEARANCE REVOKED WILL BE INVOLUNTARILY DISENROLLED FROM THEIR RESPECTIVE PROGRAM.

G. PER THE GUIDELINES PROVIDED BY REF (P), COMMANDING OFFICERS ARE REQUIRED TO ENTER THE FOLLOWING ADMINISTRATIVE REMARKS (PAGE 11) ENTRY IN THE SERVICE RECORD BOOK OF ALL APPLICANTS PRIOR TO FORWARDING THEIR APPLICATION: "(LIST MARINE'S NAME) HAS MET ALL REQUIREMENTS FOR SECURITY CLEARANCE ELIGIBILITY PER SECNAVINST 5510.30B AND MARADMIN 458/04."

H. APPLICANTS WITH A CURRENT OR PREVIOUS DUAL CITIZENSHIP ARE REQUIRED TO INCLUDE A STATEMENT IN THEIR APPLICATION STATING THEIR WILLINGNESS TO RENOUNCE THEIR DUAL CITIZENSHIP AND TURN IN THEIR FOREIGN PASSPORT IF SELECTED. ALL FOREIGN BIRTH CERTIFICATES MUST BE PROVIDED AND TRANSLATED IN ENGLISH.

I. PER THE GUIDELINES PROVIDED BY REF (P), APPLICANTS WHO CURRENTLY OR PREVIOUSLY HAD A DUAL CITIZENSHIP ARE REQUIRED TO SIGN THE FOLLOWING ADMINISTRATIVE REMARKS (PAGE 11) ENTRY IN THEIR SERVICE RECORD BOOK PRIOR TO SUBMISSION OF THEIR APPLICATION: "I HEREBY AGREE TO RENOUNCE MY (LIST FOREIGN COUNTRY) CITIZENSHIP WITH ALL RIGHTS AND PRIVILEGES, IF SELECTED FOR (NAME OF PROGRAM). I FURTHER AGREE TO TURN IN MY (IDENTIFY FOREIGN COUNTRY) PASSPORT TO THE (LIST FOREIGN COUNTRY) EMBASSY AND PROVIDE A RECEIPT TO MY COMMANDING OFFICER AND MCRC, IF SELECTED FOR (NAME OF PROGRAM)."

17. MECEP ELIGIBILITY REQUIREMENTS: MARINES APPLYING FOR MECEP MUST MEET THE FOLLOWING ELIGIBILITY REQUIREMENTS PER REF (D) AND THIS BULLETIN, REQUIREMENTS ARE NOT WAIVERABLE UNLESS OTHERWISE SPECIFIED:

A. THE FOLLOWING MINIMUM COLLEGE CREDIT HOUR REQUIREMENT IS ESTABLISHED: 3 CREDITS OF ENTRY LEVEL MATH OR SCIENCE, 3 CREDITS OF ENTRY LEVEL ENGLISH, AND 6 CREDITS OF ANY OTHER COLLEGE CLASS, FOR A TOTAL OF 12 CREDIT HOURS. CREDITS MUST BE ACTUAL COLLEGE COURSES TAKEN EITHER AT A COMMUNITY COLLEGE, TRADITIONAL COLLEGE OR UNIVERSITY, OR ONLINE COLLEGE. CLEPS, SMART CREDITS, AND CREDITS EARNED IN HIGH SCHOOL DO NOT COUNT TOWARDS THIS REQUIREMENT.

B. MARINES MUST HAVE A MINIMUM OF 3 YEARS OF ACTIVE SERVICE AT THE TIME OF APPLICATION.

C. MUST BE A SERGEANT OR ABOVE AT THE TIME OF APPLICATION.

D. GROUND CANDIDATES MUST BE AT LEAST 21 YEARS OF AGE AND LESS THAN 30 YEARS OF AGE ON DATE OF APPOINTMENT TO COMMISSIONED GRADE. AVIATION CANDIDATES MUST BE AT LEAST 21 YEARS OF AGE AND LESS THAN 27.5 YEARS OF AGE, WAIVERABLE TO 29 YEARS OF AGE ON DATE OF APPOINTMENT TO COMMISSIONED GRADE. WAIVERS MAY BE CONSIDERED BY CG MCRC UP TO THE AGE OF 35 FOR GROUND OFFICERS.

E. MEET THE EXEMPLARY CONDUCT PROVISIONS OF SECTION 5947 OF TITLE 10, U.S. CODE AND HAVE NO RECORD OF CONVICTION BY A GENERAL OR SPECIAL COURT-MARTIAL NOR HAVE ANY RECORD OF CONVICTION BY A CIVIL COURT FOR ANY OFFENSE, OTHER THAN MINOR TRAFFIC VIOLATIONS. THE TERM "CONVICTION" INCLUDES A FINDING OF GUILT OR OTHER PRETRIAL ADJUDICATION (INCLUDING A CONDITIONAL DISMISSAL OF CHARGES, PRETRIAL DIVERSION, PLEA OF NOLO CONTENDRE, ETC.) BY A FEDERAL, STATE, OR FOREIGN COURT, WHETHER OR NOT A SENTENCE WAS IMPOSED, THE CONVICTION WAS LATER EXPUNGED, OR THE RECORD OF THE COURT'S DISPOSITION WAS SEALED. REFER TO REF (N) AND (Q) FOR DETAILED GUIDANCE REGARDING DISCLOSURE OF CRIMINAL OFFENSE DISPOSITIONS AND SUBMISSION OF PROPER DOCUMENTATION BY LAW ENFORCEMENT AGENCY OR COURT. IF THE ABOVE CANNOT BE OBTAINED, HAVE THE AGENCY OR COURT PROVIDE LETTER STATING SO. ALL CONVICTIONS MUST BE MARKED ACCORDINGLY ON THE INFORMATION SHEET REFERENCED IN PARAGRAPH 2 AND

FULLY EXPLAINED IN DETAIL IN AN ADDENDUM PAGE TO THE APPLICATION TO INCLUDE WHAT THE OCCURRENCE WAS (ACTUAL CHARGE), WHEN, WHERE AND WHY IT HAPPENED, AND PROOF OF FINAL OUTCOME SATISFIED (INCLUDING FINES, INCARCERATION, PROBATION, ETC.). MUST PROVIDE SUPPORTING DOCUMENTATION BY LAW ENFORCEMENT AGENCY OR COURT. WAIVERS CONSIDERED ON A CASE-BY-CASE BASIS.

F. ANY NON-JUDICIAL PUNISHMENT, SUMMARY COURT-MARTIAL OR TAKEN INTO CUSTODY EITHER UNDER A VALID WARRANT OR ON PROBABLE CAUSE THAT A CRIME HAS BEEN COMMITTED BY CIVIL OR MILITARY AUTHORITIES MUST BE FULLY EXPLAINED IN A HANDWRITTEN ADDENDUM PAGE TO THE APPLICATION AND IS WAIVERABLE IF APPLICABLE.

G. APPLICANTS WHO HAVE USED ILLEGAL/NON-PRESCRIPTION DRUGS (INCLUDING PRE-SERVICE) MUST FULLY DISCLOSE IN A HANDWRITTEN STATEMENT THE TYPE, NUMBER OF TIMES USED AND INCLUSIVE DATES IN AN ADDENDUM PAGE TO THE APPLICATION AND MARKED ACCORDINGLY ON THE INFORMATION SHEET REFERENCED IN PARAGRAPH 2 AND IS WAIVERABLE IF APPLICABLE.

H. MUST NOT HAVE PREVIOUSLY FAILED TO COMPLETE ANY MILITARY OFFICER PROGRAM FOR UNSATISFACTORY PERFORMANCE. APPLICANTS DROPPED AT OWN REQUEST OR FOR PHYSICAL REASONS DURING TRAINING SHALL BE CONSIDERED ON A CASE-BY-CASE BASIS.

I. MUST HAVE ATTAINED A MINIMUM SCORE OF 225 ON THE MOST RECENTLY ADMINISTERED PHYSICAL FITNESS TEST (PFT), AND A FIRST CLASS SCORE ON THE MOST RECENTLY ADMINISTERED COMBAT FITNESS TEST (CFT) PER REF (S). LIST THE APPLICANT'S PFT SCORE BY EACH EVENT, BOTH BY RAW SCORE AND THE POINT VALUE AND TOTAL SCORE. ENSURE THE MARINE'S PFT AND CFT SCORES ARE REPORTED IN THE MARINE CORPS TOTAL FORCE SYSTEM (MCTFS) AND ON THE INFORMATION SHEET REFERENCED IN PARAGRAPH 2.

18. APPLICANTS MUST POSSESS A MINIMUM OF ONE OF THE FOLLOWING APTITUDE TEST SCORES; A MINIMUM COMBINED SCORE OF 74 ON THE ARMED FORCES QUALIFICATION TEST, A MINIMUM COMBINED MATH AND CRITICAL READING SCORE OF 1000 ON THE MOST RECENT SCHOLASTIC APTITUDE TEST (SAT), OR A MINIMUM COMPOSITE SCORE OF 22 ON THE MOST RECENT AMERICAN COLLEGE TEST (ACT). APPLICANTS QUALIFYING WITH AN ACT OR SAT SCORE MUST INCLUDE OFFICIAL SCORE REPORTS AS AN ENCLOSURE IN THEIR APPLICATION.

A. ARRANGEMENTS AND COORDINATION WITH ARMY TESTING FACILITIES IN KUWAIT AND AFGHANISTAN HAVE BEEN MADE TO TEST MARINES. ARMY TESTING FACILITIES IN KUWAIT ARE LOCATED AT CAMP DOHA AND CAMP STRONGHOLD FREEDOM, AND IN AFGHANISTAN ARE AT KANDAHAR AIRFIELD, BAGRAM AIR BASE, AND CAMP PHOENIX, KABUL. ADDITIONAL TESTING FACILITIES ARE ALSO AVAILABLE IN SAUDI ARABIA AND QATAR. IF NOT LOCATED WITHIN 50 MILES OF A MARINE CORPS EDUCATION CENTER OR TEST SITE OR IF OTHER EXTENUATING CIRCUMSTANCES EXIST REGARDING ARMED SERVICES VOCATIONAL APTITUDE BATTERY (ASVAB) TEST OR ASVAB RETESTING CONTACT CAPT PEARSON OR GYSGT TALLENT (MRA) AT DSN 278-9368 OR COMM (703) 784-9368 OR FAX: (703) 784-9574.

19. APPLICANTS MUST BE AVAILABLE FOR WORLD-WIDE ASSIGNMENT AND QUALIFIED TO REENLIST OR AUGMENT PER REFS (S) AND (T) AS APPLICABLE.

20. WAIVERS OF ELIGIBILITY REQUIREMENTS WILL NOT BE CONSIDERED UNLESS OTHERWISE SPECIFIED BY THIS BULLETIN.

A. PER TITLE 10, U.S. CODE, U.S. CITIZENSHIP REQUIREMENT CANNOT BE CONSIDERED FOR A WAIVER.

B. PREVIOUS ENLISTMENT WAIVERS MUST BE IDENTIFIED, EXPLAINED IN DETAIL, AND RESUBMITTED AS OUTLINED IN REF (Q) FOR A COMMISSIONING WAIVER IN THE MARINE'S BASIC APPLICATION. THE COMMANDING OFFICER MUST ALSO ADDRESS IN DETAIL THEIR RATIONALE FOR RECOMMENDING GRANTING OF A WAIVER.

C. REQUESTS FOR WAIVERS OF DISCIPLINARY ACTION WILL BE CONSIDERED ON A CASE-BY-CASE BASIS WITH APPROPRIATE JUSTIFICATION. SERVICE RECORD BOOK PAGE 11 ENTRIES FOR COUNSELING DO NOT REQUIRE A WAIVER.

21. COMMAND SCREENING AND REVIEW.

A. THE COMMANDING OFFICER'S ENDORSEMENT MUST INCLUDE PROJECTED DATE OF COMMISSIONING (MONTH AND YEAR). THE MARINE'S MARITAL STATUS MUST BE MARKED ON INFORMATION SHEET REFERENCED IN PARAGRAPH 2.

B. COMMANDING OFFICERS IN THE CHAIN OF COMMAND HAVING SPECIAL COURT-MARTIAL CONVENING AUTHORITY WILL CONVENE A LOCAL BOARD TO INTERVIEW THE APPLICANT(S). IF POSSIBLE, THE BOARD WILL CONSIST OF AT LEAST THREE OFFICERS. IF THE COMMAND'S OFFICER POPULATION ALLOWS, BOARD MEMBER COMPOSITION SHOULD REPRESENT THE RACE AND SEX OF THE EXPECTED APPLICANT(S). THE BOARD WILL INTERVIEW THE APPLICANT(S) AND MAKE AN APPROPRIATE RECOMMENDATION TO THE CONVENING AUTHORITY CONCERNING THE APPLICANT'S POTENTIAL FOR COMMISSIONED SERVICE, ACADEMIC POTENTIAL, CHARACTERISTICS, AND COMMUNICATION SKILLS. COMMANDING OFFICERS WILL FORWARD A COPY OF THE INTERVIEW BOARD REPORT, SIGNED BY ALL MEMBERS, AS AN ENCLOSURE IN THE APPLICATION.

C. WHEN AN APPLICANT OR PROSPECTIVE APPLICANT FOR MECEP IS EITHER IN RECEIPT OF PCS ORDERS OR RECEIVES PCS ORDERS AFTER APPLICATION, COMMANDING OFFICERS WILL INFORM THE COMMANDANT OF THE MARINE CORPS (MMEA-8) BY MESSAGE THAT THE APPLICANT HAS APPLIED FOR THE MECEP AND THE COMMANDING OFFICER REQUEST DISPOSITION OF PENDING ORDERS.

D. COMMANDING OFFICERS MAY RECOMMEND REMOVAL OF A MARINE PRIOR TO DETACHMENT FROM THEIR COMMAND IF THE MARINE BECOMES THE SUBJECT OF DISCIPLINARY ACTION, BY SUBMITTING A LETTER OF RECOMMENDATION WITH SUPPORTING DOCUMENTS TO THE CG MCRC ON-E.

E. MECEP APPLICANTS MUST BE FOUND FINANCIALLY QUALIFIED FOR ASSIGNMENT TO INDEPENDENT DUTY. COMMANDING OFFICERS ARE REQUESTED TO COMPLETE THE INDEPENDENT DUTY COMMANDING OFFICER'S FINANCIAL WORKSHEET ON THE APPLICANT IN ACCORDANCE WITH FINANCIAL STANDARDS ESTABLISHED BY REF (K), APPENDIX E. INCLUDE THE COMMANDING OFFICER'S FINANCIAL WORKSHEET WITH SIGNATURE AND CIRCLED QUALIFICATION AS AN ENCLOSURE WITH THE APPLICATION. DISCUSS WITH THE APPLICANT, THE COST OF LIVING IN AN INDEPENDENT DUTY AREA; THE COST OF TUITION AND EXPENSES INCURRED WHILE ATTENDING COLLEGE; AND THE APPLICANT'S PLAN FOR PAYING EDUCATION EXPENSES. A STATEMENT REGARDING THE COMPLETION OF THE FINANCIAL COUNSELING AND THE MARINE'S FINANCIAL SUITABILITY FOR ASSIGNMENT TO AN INDEPENDENT DUTY AREA SHALL BE INCLUDED IN THE COMMANDING OFFICER'S ENDORSEMENT.

F. COMMANDING OFFICERS MUST COMPLETE THE REQUIREMENTS STATED IN PARAGRAPH 7 OF REF (D).

G. THE SERVICE AGREEMENT AND STATEMENT OF UNDERSTANDING REGARDING DENTAL REQUIREMENTS PRIOR TO ATTENDING OCS MUST BE SIGNED AND DATED BY THE APPLICANT AND WITNESSED BY A COMMISSIONED OFFICER. INCLUDE THE COMPLETED SERVICE AGREEMENT AND STATEMENT OF UNDERSTANDING AS ENCLOSURES WITH THE APPLICATION.

H. COMMANDERS ARE REQUIRED TO ENSURE THAT EACH MARINE APPLYING FOR AN ENLISTED TO OFFICER PROGRAM READS AND UNDERSTANDS THE MARINE CORPS POLICY ON FRATERNIZATION. EACH MARINE MUST SIGN THE FOLLOWING SERVICE RECORD BOOK PAGE 11 ENTRY: "I HAVE READ AND UNDERSTAND THE MARINE CORPS POLICY ON FRATERNIZATION. I UNDERSTAND THAT, AS A COMMISSIONED OFFICER, I WILL BE REQUIRED TO CONDUCT MYSELF AS AN OFFICER WITH RESPECT TO ALL ENLISTED PERSONNEL, OF ANY SERVICE, AT ALL TIMES. SPECIFICALLY, I UNDERSTAND THAT I MAY HAVE TO MAKE SIGNIFICANT CHANGES IN MY CURRENT PERSONAL RELATIONSHIPS WITH OTHER SERVICE MEMBERS IF I BECOME AN OFFICER. I ALSO UNDERSTAND THAT FRATERNIZATION IS AN

OFFENSE UNDER THE UNIFORM CODE OF MILITARY JUSTICE." FOR INFORMATION ABOUT PRE-EXISTING RELATIONSHIPS AND FAMILIAL RELATIONSHIPS, THE MARINE APPLYING FOR AN ENLISTED TO OFFICER PROGRAM SHOULD CONTACT THEIR LOCAL STAFF JUDGE ADVOCATE OFFICE.

22. PER REFS (P), (U), AND (V), PERSONAL RESPONSIBILITIES: EACH MARINE IS PERSONALLY RESPONSIBLE FOR ENSURING THE ACCURACY AND COMPLETENESS OF THEIR OFFICIAL MILITARY PERSONNEL FILES (OMPF) AND MASTER BRIEF SHEET (MBS) BEFORE THE BOARD CONVENING DATE.

A. OBTAINING AND REVIEWING THE OMPF. THE PRIMARY MOST EXPEDITIOUS MEANS OF OBTAINING AND VIEWING THE OMPF AND MBS IS THROUGH OMPF ONLINE VIA MARINE ONLINE. THE MBS CAN ALSO BE OBTAINED THROUGH THE MANPOWER MANAGEMENT SUPPORT BRANCH (MMSB) WEBSITE WWW.MANPOWER.USMC.MIL/PORTAL/PAGE/PORTAL/MUNDERSCORE RAUNDERSCOREHOME/MM/SB. REFER TO REF (P), TO DETERMINE WHAT DOCUMENTS ARE APPROPRIATE FOR INCLUSION IN THE OMPF.

B. OMPF DOCUMENT SUBMISSION GUIDELINES. MARINES ARE PERSONALLY RESPONSIBLE FOR CORRECTING DEFICIENCIES, MISSING INFORMATION, OR ILLEGIBLE DOCUMENTS PRESENT IN EITHER THE OMPF OR MBS WITH CMC (MMSB-20). PER REF (P), ENSURE ANY MATERIAL SENT TO CMC (MMSB-20) FOR FILING IN THE OMPF CONTAINS FULL NAME, GRADE, AND LAST FOUR OF SSN. IF THE LAST FOUR OF SSN IS NOT ON THE MATERIAL, THEN THE MATERIAL MAY OR MAY NOT BE FILED IN THE OMPF IN TIME TO GO BEFORE THE SELECTION BOARD. OFFICERS ARE REMINDED THAT ANY ADDITIONS OR DELETIONS FROM THEIR OMPF OR MBS WITHIN THE 12-MONTH WINDOW SHOULD ALSO BE VERIFIED TO ENSURE THE ACCURACY AND COMPLETENESS OF THEIR RECORD. OMPF DOCUMENTS CAN BE EMAILED AS A PDF ATTACHMENT OR FAXED TO CMC (MMSB-20). OMPF DOCUMENTS CAN ALSO BE MAILED TO CMC (MMSB-20); HOWEVER, INCLUSION INTO THE OMPF IS SUBSTANTIALLY FASTER IF THE DOCUMENTS ARE EITHER EMAILED OR FAXED. SEE PARAGRAPH 22E (MMSB) FOR OMPF INQUIRIES AND DOCUMENT SUBMISSION POINTS OF CONTACT.

C. OMPF DOCUMENT SUBMISSION TIMELINES. IT IS IMPERATIVE THAT DOCUMENTS SUBMITTED TO CMC (MMSB-20) FOR INCLUSION IN THE OMPF WITHIN 60 DAYS OF A SELECTION BOARD BE CONSPICUOUSLY MARKED "CONTAINS DOCUMENTS FOR FY13 (APPROPRIATE BOARD) SELECTION BOARD. "WITH THE EXCEPTION OF FITNESS REPORTS, ALL OMPF DOCUMENTS, MUST BE FORWARDED TO AND RECEIVED BY CMC (MMSB-20) AT LEAST TWO WEEKS PRIOR TO CONVENING DATE OF THE SELECTION BOARD IN ORDER TO ALLOW PROCESSING TIME TO THE OMPF. MARINES ARE ADVISED THAT THE OMPF AND MBS ARE DISTRIBUTED TO THE BOARDROOM AT LEAST ONE WEEK BEFORE THE BOARD CONVENING DATE. BOARD ELIGIBLE RECORDS CONTINUE TO BE UPDATED UNTIL THE CONVENING DATE OF THE BOARD; HOWEVER, MARINES ARE HIGHLY ENCOURAGED TO SUBMIT ALL MATERIAL NO LATER THAN TWO WEEKS PRIOR TO THE BOARD FOR WHICH THEY ARE APPLYING.

D. PHOTOGRAPHS. PER REF (V), MARINES ELIGIBLE FOR CONSIDERATION ARE REQUIRED TO SUBMIT AN OFFICIAL PHOTO WITHIN 12 MONTHS OF THE CONVENING DATE OF THE BOARD.

(1) REVIEWING PHOTO SUBMISSION. MARINES ARE RESPONSIBLE FOR VERIFYING RECEIPT OF PHOTO BY CMC (MMSB-20). THE PRIMARY MOST EXPEDITIOUS MEANS OF CONFIRMING PHOTO RECEIPT IS THROUGH OMPF ONLINE VIA MOL. PHOTOS WILL BE AVAILABLE FOR VIEWING ON OMPF ONLINE WITHIN 24 HOURS OF PHOTO RECEIPT BY CMC (MMSB-20). THE DATE OF THE PHOTOGRAPH, AS NOTED ON THE PHOTOGRAPH TITLE BOARD, IS CONSIDERED THE PRIMARY DATE FOR DETERMINING THE 12 MONTH PHOTOGRAPH ELIGIBILITY WINDOW FOR SELECTION BOARDS. MARINES ARE ADVISED THAT ALTHOUGH A PHOTO MAY BE OVER 12 MONTHS OLD, THE PHOTO WILL REMAIN IN THE OMPF UNTIL AN UPDATED PHOTO IS SUBMITTED.

(2) HARD COPY PHOTOS. MARINES THAT CHOOSE TO SUBMIT A HARD COPY PHOTO DIRECTLY TO THE PRESIDENT OF THE BOARD ARE ADVISED THAT THE PHOTO WILL NOT BE INCLUDED IN THE OMPF. VERIFICATION OF HARD COPY PHOTOS SUBMITTED DIRECTLY TO THE PRESIDENT OF THE BOARD CAN BE

ACCOMPLISHED THROUGH THE BOARD SPONSOR. HARD COPY OF PROMOTION TYPE PHOTOS ARE REQUIRED AS AN ENCLOSURE TO THE APPLICATION IF A WAIVER IS REQUIRED.

E. MANPOWER MANAGEMENT SUPPORT BRANCH

(1) RECORDS MANAGEMENT SECTION (MMSB-20). OMPF DOCUMENTS OR QUESTIONS CONCERNING THE OMPF CAN BE SENT BY THE FOLLOWING MEANS:

(A) EMAIL: SMB.MANPOWER.MMSB-20@USMC.MIL

(B) FAX: COMMERCIAL (703) 784-5682, DSN 278-5682

(C) ADDRESS: COMMANDANT OF THE MARINE CORPS

HEADQUARTERS, U.S. MARINE CORPS

(MMSB-20)

2008 ELLIOT ROAD

QUANTICO, VA 22134-5030

(D) PHONE NUMBERS COMM (703) 784-XXXX, DSN 278-XXXX

SECTION HEAD, (703) 784-5671

OPERATIONS OFFICER, (703) 784-3950

OMPF CUSTOMER SERVICE, (703) 784-3906/3907/5640

DIGITAL PHOTOS, (703) 784-3738

(2) PERFORMANCE EVALUATION SECTION (MMSB-30). COMMERCIAL (703) 784-3989, DSN 278-3989 OR TOLL FREE 1-877-301-9953.

23. PER REF (W), MARINE OFFICERS REQUIRE 20 YEARS OF ACTIVE DUTY WITH 10 YEARS OF ACTIVE COMMISSIONED SERVICE FOR RETIREMENT ELIGIBILITY AS A COMMISSIONED OFFICER.

24. FOR CONFIRMATION OF RECEIPT OF APPLICATION, SUBMIT EMAIL TO EMAIL ADDRESS LISTED IN PARAGRAPH 2.

25. MCP-R AND RECP RESERVE COMMISSIONED LIEUTENANTS WILL PROCEED DIRECTLY FROM OCS TO THE BASIC SCHOOL (TBS) AND MILITARY OCCUPATIONAL SPECIALTY (MOS) SCHOOL. IN THE EVENT THAT THERE IS A GAP BETWEEN TBS AND MOS SCHOOL, THE MARINE WILL REMAIN AT TBS. AT THE COMPLETION OF MOS SCHOOL THE MARINE WILL PROCEED TO THEIR SELECTED MARINE CORPS RESERVE (SMCR) UNIT AND WILL SERVE OUT THE REMAINDER OF THEIR MANDATORY SERVICE OBLIGATION IN A DRILLING STATUS.

26. RESERVE AFFAIRS, IN COORDINATION WITH TBS, WILL ASSIGN MCP-R AND RECP RESERVE LIEUTENANTS THEIR MOS BASED ON INPUT TAKEN FROM THEIR APPLICATION, INTERVIEWS WITH OBSERVATIONS OF THE LIEUTENANTS DURING TRAINING, AND FINAL VERIFICATION OF UNIT OR BILLET REQUIREMENTS. RECP AND MCP-R SELECTEES WILL REMAIN ON ACTIVE DUTY THROUGHOUT ALL PHASES OF TRAINING AND ARE REQUIRED TO ATTEND OCS, TBS AND THE APPROPRIATE MOS SCHOOL. ONCE ALL PHASES OF TRAINING HAVE BEEN COMPLETED, SELECTEES WILL RETURN TO THE UNIT ASSIGNED TO THEM AND REMAIN IN AN SMCR DRILLING STATUS FOR THE REMAINDER OF THEIR 48 MONTHS MINIMUM AFFILIATION OBLIGATION. SELECTEES UNABLE TO MEET THIS REQUIREMENT WILL BE REVERTED TO THEIR HIGHEST ENLISTED RANK OR DISCHARGED.

27. THIS BULLETIN IS APPLICABLE TO THE MARINE CORPS TOTAL FORCE.

28. THIS BULLETIN IS CANCELLED 31 DEC 13.

29. THE POC FOR ECP, MCP-R, AND RECP IS MRS. NORTAN. THE POC FOR MECEP IS MS. SPENCER. PLEASE REFER TO POC INFORMATION AT THE BEGINNING OF THIS BULLETIN FOR TELEPHONE NUMBERS.

30. RELEASE AUTHORIZED BY MAJOR GENERAL JOSEPH L. OSTERMAN, COMMANDING GENERAL, MARINE CORPS RECRUITING COMMAND.//